

## Request to Interview Form

Date:  
To: Dean of the College  
From:  
Re: Request to Interview

This memorandum is a formal request that \_\_\_\_\_  
be invited to the Wake Forest University campus to interview for the  
position of \_\_\_\_\_. The candidate's letter of application,  
vita, three letters of recommendation, statement of teaching philosophy,  
and the preliminary affirmative action report are attached.

\*\*\*\*\*

I have examined the contents of this report and

\_\_\_\_\_ (1) further action needed \_\_\_\_\_

\_\_\_\_\_ (2) I have approved for an interview

\_\_\_\_\_  
Dean's signature

\_\_\_\_\_  
Date