

COMMITTEE OF INFORMATION TECHNOLOGY (CIT)
AN ADVISORY COMMITTEE FOR THE PROVOST AND ITEC

Membership:

Non-voting:

The Provost of the University or Provost's designate

The Vice President of Student Life or designate

The Vice President for Finance and Administration or designate

The Managing Director of the Teaching and Learning Center or designate

Two ITG representatives in staggered terms

One student from the Undergraduate College

The liaison to the Information Technology Executive Committee and the Partners Council, if not a voting member under (2), who is selected by the Provost or the Provost's designate from current or recent elected members of the CIT.

The School of Law, the Schools of Business, and the School of Divinity are invited to send a student representative to CIT meetings whenever the School so chooses.

Voting Members

The Dean of Wake Forest College¹

The Dean of the Schools of Business¹

The Dean of the Graduate School of Arts and Sciences¹

The Dean of the Z. Smith Reynolds Library¹

In addition, the Deans¹ of the schools of Divinity and Law are invited to participate whenever they so choose.

A representative of Information Systems

One undergraduate student of the Undergraduate College

One graduate student of the Graduate School

Five elected faculty members of the undergraduate College representing the five divisions of the College

One elected faculty member of the Z. Smith Reynolds Library

One elected faculty member of the Schools of Business

One elected faculty member of the Graduate School of Arts and Sciences.

The usual method of arriving at staggered terms is to be used at the time of the first election.

¹ All Deans may appoint a designate as a voting member in their stead.

The **Committee on Information Technology** (CIT) is a committee of faculty, staff, administration, and students who report to the Provost and ITEC on academic issues relating to information technology at Wake Forest. The committee's official Powers and Duties are

Powers and Duties:

- (1) To serve as the principal agent of the Reynolda Campus Faculties for proposing and recommending policies for computers and information technology related to academics.
- (2) To guide coordination of new technology-related academic initiatives, and to monitor, evaluate, and make recommendations concerning continuing policies on computers and information technology related to academics.
- (3) To prioritize academic projects and tasks for Information Systems.
- (4) To receive recommendations from the Subcommittees of individual Schools concerning computers and information technology related to academics within those Schools, and to advise the Information Technologies Executive Committee on these recommendations.
- (5) To work with administrative technology groups in addressing campus technology issues.
- (6) To encourage and support teaching and learning with technology.
- (7) To produce an annual report for the Provost, Deans, Faculty Senate, and Schools.