

## **The Provost's Fund for a Vibrant Campus**

The Fund will provide a 2:1 match for speakers, artists, or performers whose visit to Wake Forest will help foster a vibrant campus and facilitate the intellectual and creative community at Wake Forest University. Any event supported by this fund should be open to students, staff, faculty, and the larger Winston-Salem community.

This fund will provide each selected proposal with 2:1 matching funds of up to \$5,000. (For example, two different departments could each contribute \$1000 toward a successful proposal, which would be matched with a \$4000 award from this fund.) These funds are not meant to replace normal budgets for school/departmental seminars or colloquia. Units that are underfunded are encouraged to apply; however, proposals that request support simply to replace existing funding of weekly seminar visits, existing speakers' series, etc. will not be funded. An interdisciplinary committee with representatives from across the university will review proposals and make funding recommendations to the provost. We wish to emphasize that it will be impossible to fund every speaker or performer that faculty members would like to bring to campus. Therefore, we expect that schools/departments will carefully evaluate proposals and only support those that are of highest priority to the school/department.

The committee will review only those applications that contain the following:

1. The name, affiliation and CV of the guest artist or speaker;
2. A brief description (no more than 1-2 pages) of how the proposed visit will foster a vibrant campus and contribute to the intellectual and creative community on campus;
3. Names and affiliations of the principal WFU faculty (no more than four) proposing the visit, with NO MORE than a two-page c. v. on each;
4. Names and affiliations of others at WFU who have agreed to be major participants if funded at the level requested;
5. A suggested set of criteria or goals by which progress of the event can be established, such as attendance at the event or media coverage;
6. A proposed budget that includes such items as housing, meals, travel and (if necessary) honoraria for visitors, photocopying for promotional materials and modest entertainment budgets for the event; and
7. Statements of commitment signed by department chairs and/or program directors and/or deans for the funds to be matched.

There will be two proposal review periods each year. The first deadline is October 1. The second deadline is April 1.

Completed applications should be submitted electronically by 5 p.m. on the due date to [wagnera@wfu.edu](mailto:wagnera@wfu.edu), Office of the Provost.