

Provost's Grant Proposal Cover Sheet

Please complete the following information when submitting a grant proposal.

1. Title of proposal

2. Amount requested \$_____

3. Date of event: ____/____/____

4. Names of applicants and department or school

5. Name of fund from which you are requesting

The Provost's Fund for Academic Innovation

The Provost's Fund for Academic Innovation is designed to promote innovation in the curriculum or the learning environment. Examples of successful projects might include innovative forms of team or technology-rich instruction; courses of study that lead to new degree programs, minors or certificates; learning practices that do more to integrate what takes place within the curriculum and during internships, study abroad or other such venues; and projects that draw on our special array of liberal arts and professional programs to offer unique and timely educational opportunities to students. Based on past experience with faculty, it is impossible to imagine or predict the scope of the ideas our scholars will propose.

This fund places special emphasis on new or creative ways to use the curriculum or the learning environment to advance Wake Forest's **three core academic priorities**: (1) building the best faculty of teacher-scholars in the world, (2) bringing the right students and mix of students to Wake Forest and supporting them appropriately while they are here, and (3) creating a vibrant campus with the kind of intellectual climate that capitalizes fully on our many opportunities for faculty-student engagement.

This fund will provide each selected proposal with up to \$20,000, which can be spread over one to two years. An interdisciplinary committee with representatives from across the university will review the proposals and make funding recommendations to the provost. The committee will review only those applications that contain the following:

1. Cover sheet with summary information;
2. Title of the project and an executive summary of no more than 50 words;
3. Brief description (1-2 pages) of the project including purpose, intellectual foundation, anticipated gains and timeline;
 - a. What are the preliminary student learning objectives for your proposed project? If the project is a redesigned course(s), briefly compare your preliminary student learning objectives for the redesigned course with the previous student learning objectives.
 - b. Describe your preliminary plan to measure the effect of the curricular or pedagogical tools or changes employed.
4. Names and affiliations of the principal WFU faculty (no more than four) proposing the project, with no more than a two-page c. v. on each, detailing their role as planners or organizers;
5. Names and affiliations of others at WFU who have agreed to be major participants if funded at the level requested;
6. Names and affiliations of any participants from outside WFU;
7. A proposed budget that explains all expenses and resources contributed from other sources, such as a department or other grant. Proposals with matching funds receive higher priority;
8. An explanation of how the proposed project meets the following goals:
 - a. Promoting innovative ways to enrich the curriculum or the learning environment by contributing to at least one of Wake Forest's three core academic priorities (listed above).

- b. Encouraging new types of academic excellence in a class, a course of study, or an out-of-class learning experience.
 - c. Taking advantage of the forces and conditions that are influencing higher education in the U.S. Examples include technological advances, globalization, sustainability, and increasing diversity of all kinds.
 - d. Involving the collaboration of scholars or students from different departments, interdisciplinary programs or schools.
9. Specific criteria used to measure success toward achieving one or more of the goals from (8) above.

Fund recipients must agree to subsequently assess the proposal in terms of the selected criteria in a short (usually less than one page) report to the committee. For example, if new learning goals were anticipated, this subsequent report should detail whether those goals were in fact achieved. Of course, every project is different. Any goals and assessment should be customized for the individual proposal. If funds are spread over two years, an interim report should be submitted after the first year.

There will be two-proposal review periods each year. The first deadline is October 1 and the second is April 1. Completed applications should be submitted electronically by 5 p.m. on the due date to wagnera@wfu.edu, Office of the Provost.